



# Interim Manager – Community Wellbeing

SOUTH WAIKATO DISTRICT COUNCIL

July 2025

## VISION

*A thriving community and robust economy that outpaces the rest of NZ*

## GOALS

1. *More people own their own home than ever before*
2. *More people participate in community activities and events than ever before*
3. *No waste or rubbish leaves the district*
4. *Our economy grows faster than anywhere else in the country*
5. *All our young people are in education or employment*

## POSITION

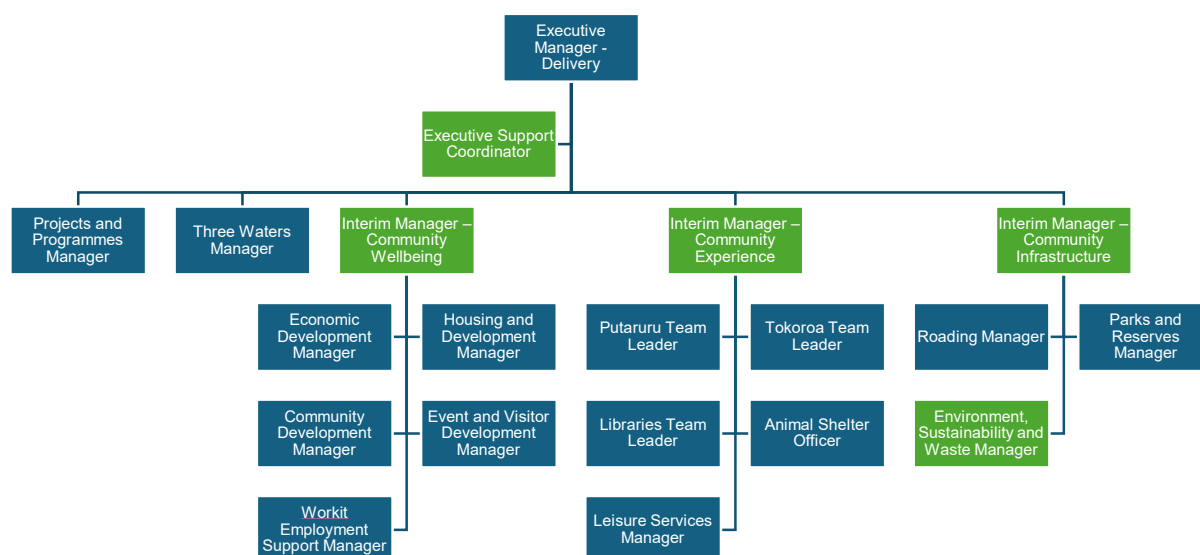
### Interim Manager – Community Wellbeing

To lead Council's Community Wellbeing function, overseeing the delivery of initiatives that improve quality of life, support inclusive participation, and strengthen community-led outcomes across the South Waikato.

This role brings together community development, employment pathways, housing enablement, economic inclusion, and events activation to support holistic wellbeing in the district.

|                           |                             |
|---------------------------|-----------------------------|
| POSITION SIZE:            | 22                          |
| REPORTS TO:               | Executive Manager -Delivery |
| GROUP:                    | Delivery                    |
| POSITION APPROVAL:        | Executive Manager Delivery  |
| NUMBER OF DIRECT REPORTS: | 5                           |
| TENURE:                   | Fixed term to July 2026     |
| FINANCIAL DELEGATION:     | \$50,000 (Tier 3)           |

### TEAM STRUCTURE



# ACCOUNTABILITIES & OUTCOMES

## Leadership and Strategic Direction

- Provide strategic oversight and leadership to a multi-disciplinary team delivering community wellbeing outcomes
- Champion a collaborative, strengths-based approach that builds trust and empowers local people and organisations
- Align wellbeing initiatives with Council's strategic direction, Long-Term Plan, and key partnership commitments.

## Community Development

- Support and guide the Community Development Manager to deliver local initiatives, capability building, and support for community-led projects.
- Promote inclusion, participation, and leadership across diverse communities, particularly those historically underrepresented.

## Youth Employment and Transitions

- Oversee the WorkIt programme and Mayors Taskforce for Jobs (MTFJ) to improve employment, education, and training outcomes for rangatahi and other job seekers.
- Build strong relationships with employers, training providers, and youth-focused services to deliver practical, locally tailored solutions.

## Events and Visitor Development

- Ensure that community and visitor events contribute to local pride, economic activity, and positive storytelling about South Waikato.
- Support activation of public spaces and facilities through diverse, inclusive programming.

## Economic Development

- Support the Economic Development Manager to deliver initiatives that grow inclusive local economies, enable business development, and increase access to quality employment opportunities
- Ensure economic development initiatives align with broader wellbeing goals, supporting place-based growth, entrepreneurship, workforce development, and community resilience.
- Partner with iwi, industry, education, and central government agencies to drive sustainable economic progress in South Waikato.

## Housing and Development

- Support the Housing Development Manager to deliver initiatives that increase the supply, quality, and accessibility of housing across the district
- Champion a collaborative approach to housing enablement that includes iwi, developers, community housing providers, and support services
- Ensure housing strategies are aligned with community needs, growth planning, and Council's long-term aspirations for liveable, connected communities.

## Partnerships and Stakeholder Relationships

- Foster strong, respectful relationships with iwi, hapū, community groups, funders, central government agencies, and other local stakeholders.

- Act as a connector across sectors to enable integrated, collective impact approaches where appropriate.

#### Monitoring and Reporting

- Oversee monitoring, evaluation, and reporting of community wellbeing initiatives, ensuring accountability and continuous improvement.
- Contribute to Council reporting and funding accountability requirements as needed.

#### **Success Measures**

- Community-led initiatives are thriving with dedicated support, advice, and funding.
- More residents, especially youth, are engaged in employment, training, volunteering, and leadership.
- Housing and economic development initiatives are aligned with community wellbeing outcomes.
- South Waikato is recognised for inclusive, locally grounded approaches to wellbeing and development.
- Events and visitor activities reflect local identity and deliver positive social and economic returns.
- Team members are well-supported, collaborative, and delivering at a high level.

## **ABOUT YOU**

### **REQUIREMENTS**

Experience in leading community projects

Experience with partnership development

Understanding of Te Tiriti o Waitangi

### **ABILITIES**

- Proven experience in leading community-focused teams or projects across sectors such as local government, iwi organisations, NGOs, or central government.
- Strategic thinking and systems leadership with the ability to coordinate across multiple workstreams.
- Experience with partnership development, contract/funding management, and community engagement.
- Understanding of wellbeing, equity, social inclusion, and Te Tiriti o Waitangi in practice.
- Strong written and verbal communication skills with political and cultural sensitivity.

### **Desirable**

- A tertiary qualification in community development, public policy, social sciences, Māori development, or a related field (or equivalent experience).
- Familiarity with rural and regional community contexts, including the strengths and challenges of smaller districts.

## BEHAVIORS



Delivering high-quality  
work



Going the extra mile for our  
customers



Strong internal and external  
relationships



The principles of Te Tiriti O  
Waitangi



Participating in Council's  
Civil Defence response

**::SIGNATURE::**

**Signed:** ..... **Dated:** .....

**NAME**